

November 8, 2013

Item No. 3

**ACCEPTANCE OF PERSONNEL ACTION REPORTS FOR THE MONTH OF OCTOBER 2013**

**To The Honorable Board of Commissioners**

The attached resolution requests acceptance of all personnel actions processed through Human Resources for the period of October 1, 2013 to October 31, 2013. The following is a breakdown of the “Type of Actions” for this reporting period:

**HEADCOUNT**

<b>Beginning of Month Employee Headcount</b>	<b>449</b>
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**Additions**

<b>Full-Time Hires</b>	<b>3</b>
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<b>Part-Time Hires</b>	<b>9</b>
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**Separations**

<b>Resignation</b>	<b>Full-Time</b>	<b>1</b>
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<b>End Of Program</b>	<b>Part-Time</b>	<b>2</b>
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<b>End of Month Employee Headcount</b>	<b>458</b>
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**FULL-TIME EQUIVALENTS (FTEs)**

<b>Beginning of Month FTEs</b>	<b>443.5</b>
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<b><u>Additions</u> – FTEs</b>	<b>(3 Full-Time &amp; 9 Part-Time)</b>	<b>7.5</b>
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<b><u>Separations</u></b>	<b>(1 Full-Time &amp; 2 Part-Time)</b>	<b>(2)</b>
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<b>End of Month FTEs – actual</b>	<b>449</b>
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<b>Vacancies</b>	<b>71.5</b>
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<b>Budgeted FTEs -2013</b>	<b>520.5</b>
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**RESOLUTION NO. 2013-CHA-96**

**WHEREAS,** The Board of Commissioners has reviewed staff memorandum dated November 8, 2013 entitled "ACCEPTANCE OF PERSONNEL ACTION REPORTS FOR THE MONTH OF OCTOBER, 2013", and concurs in the recommendation contained therein;

**THEREFORE BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT,** the personnel actions contained in the personnel reports for the period October 1, 2013 thru October 31, 2013 is hereby accepted.



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